BLUE OAK CHARTER SCHOOL
450 W. East Ave., Chico, CA 95926
Charter Council
Regular Meeting

Tuesday, October 4, 2011

APPROVED MEETING MINUTES

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1. CALL MEETING TO ORDER
The chair called the meeting to order at 6:07pm.

2. INVOCATION

3. ROLL CALL OF COUNCIL MEMBERS
Tighe O'Neill, Marc Kessler, Veronica Coates, Talia Scherquist (Jeff Plotnick, Heather Altfeld, Claire Hutkins Seda arrived during Administrative Reports)

4. AGENDA MODIFICATIONS
Michael requested to table 8.9.

5. AUDIENCE TO ADDRESS THE COUNCIL
John Brockman, parent returning to Blue Oak: Shared that over 75% of the schools in this district have reviewed and updated their head lice policy to eliminate "no nit" to increase instruction time, ADA and Mr. Brockman requested of the Board to review the head lice policy.

6. REPORTS
6.1<u>Administrative</u> – Michael: enrollment is at 401. 22 active IEPs, 6 special ed referrals. Average class size is at 24, the lowest is a kindergarten class at 9 students. Michael shared that most of his time has been spent working on the API goals and the End of the Year report. Michael is meeting with CUSD and John Bohannon tomorrow.
Linda: we are in good financial standing, but we are seriously in need of a budget revision. This will go to the Finance Committee first, and then the recommendations will come to the board in November. Submitted application for class size reduction. She received a check from Blue Shield stating that due to health care reform, we received a 30% credit on premiums. BCOE sent a letter stating that BO was correct in a $86,296 error, so we will be receiving a check from them. SB740 application was funded for 2009-1010, and she just received a letter stating that we'll be funded for 2010-2011, bringing at least $250,000. We have submitted the 2011-2012 application for SB740. It was suggested that at the Nov meeting we look at a facilities plan to begin discussion about growth for the upcoming years.
Laure was absent.

6.2<u>Parent Council Report</u> – Tighe: PC had a special meeting 2 weeks ago, but Tighe had to miss the first hour because the Board meeting was scheduled prior and ran over time. A PC budget has been created and has allocated categorically what types of things they want to fund and how to ensure revenue. They will align their budget with the school's budget. Spaghetti dinner will take place in

November, but it is under discussion to not hold this event because of all the other activities taken place this season.

6.3 Teacher Report – Jennifer Glennen: Faculty created a Common Vision, where on the side yard a number of citrus trees were planted where children participated in planting. The Harvest Festival was a wonderful event. An Administration meeting took place during a Faculty meeting, which will happen once a month, and was very beneficial and effective. Barbara Warren's presence is still very much appreciated. Faculty went to a math conference last weekend, which was beneficial. We had two (potential) families visit the Kindergartens this past weekend and were very excited about the school. Halloween night on Friday the 28th, which is an even not to be missed! Specialty scheduling has changed, as well as bell schedules to take specialty out of main lesson but also honor our specialties. One of the changes that has worked was that main lesson has been shortened by 20 minutes and before 1st period starts, so that the children have time for reading. We currently have a temporary games teacher and will be opening up a position for a new teacher. The faculty look forward to finding the rhythm in the school day again.

6.4 Committee Reports

- Charter Review: Marc requested to postpone the committee until January.
- Capital Development
- Academic Achievement: main goal right now is setting up class studies.
- Finance: Linda commented that the Finance Committee does not have a faculty rep on this committee and their voice is so essential, so she formally requested a faculty member to join the committee. This will be added to the Faculty Agenda. Marc requested that since the minutes of the Committee stated that they have a recommendation to the Board, that we address it now. Michael shared item 6.2 from the (FC) minutes that we apply for Prop 39. Linda shared that since we have now received facilities funding (SB 740) she recommends not applying. Michael shared that he believes after conversations with CUSD administrators that we apply. Marc shared the downsides of applying—two of the most important relationships that we have are with our landlords and with our grantors. We've put close to a million dollars into the facility here. Marc recommended waiting a year to apply. We would no longer be eligible for SB 740 if we received Prop 39. Marc called for a direction to apply or not to apply for Prop 39. Tighe moved to direct administration to NOT apply for Prop 39, Veronica seconded, motion passed by unanimous vote.

7. CONSENT AGENDA

7.1 Approval of Meeting Minutes, Special Meeting, Sept. 20, 2011
7.2 Approval of Cal State Teach MOU

Claire moved to approve the consent agenda, Heather seconded, motion carried by unanimous vote.

8. NEW BUSINESS

8.1 Class merger, 6/7th students to 7th plus modify cap to 34: discussion took place about the appropriateness of 34 students in one class. Tighe moved to approve the class merger of the seventh grade students with a cap of 32. Talia seconded this motion. Discussion took place about reducing the cap with attrition. Marc called for a vote: 6 ayes, 1 no. Motion carried.

.2Overnight Field Trip Approval: Ms Ginney's class trip to Indian Grinding Rock State Historic Park and Ms Ott's trip to Jughandle Creek. Jeff moved to approved, Claire seconded, motion carried by unanimous vote.

.3Greenway Solar Presentation: A month study was done on the school to measure the impact of certain changes. The HVAC system uses the most energy. Jeff suggested that the Board direct administration to work with Greenway Solar to develop a lease proposal contract that can be presented to us at the November meeting that would have been reviewed by our attorneys and landlords, and that there be language placed in the contract regarding our Charter renewal process and that it identify any hidden costs and that length of lease be determined. Tighe seconded. Motion carried by unanimous vote.

8.4 Nurturing Heart Curriculum: Daymi Henegar presented and discussed her handout. The Board directed this back to Administration and Faculty to work through.

8.5 Revised Specialty Schedule: Marc requested to have this information presented in 8.6.

8.6 Status of API 820 plan: Michael presented. Discussion took place on the new items. Heather moved to approve the presented API 820 plan and amend #10 to read "2012", tabling #21 for a different meeting to discuss fiscal impacts. Tighe seconded, motion carried by unanimous vote.

.7API 820 plan add-on items: see 8.6

8.8 2010-11 Annual Report: Michael presented. Claire moved to approve the report, Talia seconded, motion carried by unanimous vote.

8.9 Revisions to Behavior Policy: Tabled.

8.10 Spaghetti dinner use of tax id number: The Parent Council requested of the board to use the school's tax ID number so that they can hire a bartender for the Spaghetti feed. Linda will speak to the fundraising committee to ensure that it is used correctly for income tax purposes. Talia moved to allow the PC to use the BO tax ID number to hire a bartender for the Spaghetti Feed. Heather seconded, motion carried by unanimous vote.

10. FUTURE CHARTER COUNCIL MEETING

.2Date of Next Regular Meeting – November 1, 6pm

.3Possible Board Agenda Items: March 9th minutes, behavior policy, budget revision, solar contract with Greenway solar, facilities plan, staff compensation.

11. COMMENTS FROM THE AUDIENCE

12. COMMENTS FROM THE CHARTER COUNCIL
Talia thanked the faculty and staff for all the emails regarding if the Board had been invited to Harvest Festival.

13. ADJOURNMENT
The chair adjourned the meeting at 9:13pm.