

**BLUE OAK CHARTER SCHOOL
450 W. East Ave., Chico, CA 95926
Charter Council
Regular Meeting**

Tuesday, September 6, 2011

APPROVED MEETING MINUTES

1. **CALL MEETING TO ORDER**
The Chair called the meeting to order at 6:08pm.
2. **INVOCATION**
3. **ROLL CALL OF COUNCIL MEMBERS**
Claire Hutkins-Seda, Tighe O'Neill, Jeff Plotnik, Veronica Coates, Marc Kessler, Heather Altfeld, Talia Scherquist.
4. **AGENDA MODIFICATIONS**
Item 8.4 was moved to the Consent Agenda.
5. **AUDIENCE TO ADDRESS THE COUNCIL**
Damon Fadale, parent and owner of Greenway Solar, offered his services to BO and requested the Board add him to the agenda next month to discuss particulars.
6. **REPORTS**
 - 6.1 Administrative - Michael: updated the Board on enrollment, including IEPs, SSTs, After School Program. Linda: working on SB740, Class size reduction grants. No financial report, will be emailed to the Board. Linda introduced the Charter Schools Management Corporation team to the Board who went over their services to BO. Laurie and Christine shared that the Annie B's drive is underway and we will have a booth at the 9/15 Farmer's Market and our children will be creating posters for the event.
 - 6.2 Parent Council Report - Tighe O'Neill: First meeting of the year covered committees. Parent comments included requesting organization around carpooling and may become a parent task force, he heard some positive things about CARD, but that ultimately it should be an in house money maker for the school. Also requesting crossing guards. Spaghetti dinner is coming up as a big fundraiser. A request was made to fund child care for the Tuesday nights, the PC funded up to \$3000 for the year.
 - 6.3 Teacher Report - Jennifer Glennen, Shannon O'Laughlin: Faculty have formed their jobs for the year and they'd like to get that list to the Board so that we have it as a resource. Dates have been determined for about 95% of the festivals for the year. Math groups are meeting regularly. They do not have a set ELA program for the lower grades. There is a reading intervention program, but teachers are not planning across grade levels. The RSP specialist is wonderful and truly working well with the students and the school. faculty meetings have been restructured so that teachers meet with their team teachers and grade levels can collaborate before business takes place. Jennifer requested the Board to become familiar with our block rotations, Michael will send out what Block

Rotations he has received so far. The Faculty are very interested in having a Faculty Rep to the Board. The Faculty representatives on Board committees have not fully been filled.

6.4 Committee Reports

- Charter Review: none.
- Capital Development: none.
- Academic Achievement: will have 4 faculty members attending the next meeting, as well as the Academic Support parent committee. Barbara Warren will be scheduled to attend as well.
- Finance: Laurie reported on Kindergarten enrollment strategies. Linda reported that there is a second deferment that is being released and will be used to pay special ed fees this year.

7. CONSENT AGENDA

- 7.1 Approval of 8/2 and 8/30 Minutes
- 7.2 New Committee Member, Capital Development
- 8.4 Copy Machine Lease

Jeff moved to approve the consent agenda, Tighe seconded, motion carried by unanimous vote.

8. NEW BUSINESS

8.1 Goal API 820- Strategic Planning: Michael and Laurie offered the Board their thoughts via a handout; Marc Kessler shared his strategies via handout. Jeff commented on the hand out recommendations that include the hiring of consultants and additional staff and materials: Specialty training needs to be conducted for the math program so that the teachers are able to fully integrate the math program and be fully trained in it. Regarding the 5 positions that are mentioned in here, Jeff requested of Admin to include budgets and timelines next time they include additional staff or materials in their recommendations. Jeff continued that faculty need support for integrating the state standards into the Waldorf curriculum. Also we may need additional money for ELA materials and consultants. Marc shared that the Board's role is to approve policy, plans and procedures as recommended by Administration and various committees. The role of the Board is not to implement the plans, that is the role of Admin and faculty. A proposal needs to be created by the Admin and or the Academic Achievement Committee with input from the stakeholders and brought to the Board.

Jeff moved that direct Admin to convene a team of people to develop a plan to be ready for us to take action on in 2 weeks time at a Special meeting and that this plan be comprehensive and include as wide representation as possible and present it to us and it be an operational plan that includes budget, staffing, plan for professional development, schedules, timeline. Tighe seconded. Claire suggested that it include the Academic Achievement committee, Jeff amended his motion to include that as part of the process. Motion approved by unanimous vote.

8.2 Create Committee, Goal API 820: see above.

8.3 Limit 6/7 class to 20 stds.: Michael stated that the number of students is based on the actual size of the classroom, and that the classroom is smaller than they thought, so they need to limit it to 20 students. Claire moved, Tighe seconded, motion carried by unanimous vote.

8.4 Copy Machine Lease: moved to Consent Agenda

8.5 Staffing Increase: F&R Lunch, AA, Academic Support, Student Supervision, Specialty, Staff Development: Tabled for the Special Meeting to determine if they are appropriate for the academic plan.

9. FUTURE CHARTER COUNCIL MEETING

9.1 Date of Next Meeting: September 20th, 4:00pm.

10. COMMENTS FROM THE AUDIENCE

None.

11. COMMENTS FROM THE CHARTER COUNCIL

None.

12. ADJOURNMENT

The Chair adjourned the meeting at 8:55pm.