

## Blue Oak Charter School 10/20/2009 Parent Guild Meeting Minutes

### Council Members Present:

<input checked="" type="checkbox"/> _x_ Martin Schwabe (Chair 08/09)	<input type="checkbox"/> _x_ Susie Nightowl (K)	<input type="checkbox"/> _x_ Bernadette Ross (3)
<input checked="" type="checkbox"/> _x_ Dannielle Harwood (Co-Chair 08/09)	<input type="checkbox"/> _x_ Chris Grettum (K)	<input type="checkbox"/> _x_ Caryl Brown (3)
<input type="checkbox"/> _Ivor Thomas (T 08/09)	<input type="checkbox"/> _ Summer O'Neil (K)	<input type="checkbox"/> _x_ Elizabeth Jennings (4)
<input type="checkbox"/> _ (S)	<input type="checkbox"/> _x_ Monica McDaniel Berg (K)	<input type="checkbox"/> _x_ Amanda Rose (5)
<input checked="" type="checkbox"/> _x_ Stephen Montaña (SA)	<input type="checkbox"/> _x_ Heather Jensen (1)	<input type="checkbox"/> _x_ Maria Amatuccio (6)
<input checked="" type="checkbox"/> _x_ Marc Kessler (CC)	<input type="checkbox"/> _x_ Nicole Meyers (1)	<input type="checkbox"/> _x_ Sarah Pape (7)
<input checked="" type="checkbox"/> _x_ Natalie White (FR)	<input type="checkbox"/> _x_ Erica Charlesworth (2)	<input type="checkbox"/> _x_ Martin Schwabe (8)
<input type="checkbox"/> _ (Parent Mem)	<input type="checkbox"/> _x_ Jessica Hunt (2)	
<input type="checkbox"/> _ (Parent Mem)	<input type="checkbox"/> _ (Parent Mem)	

### Called to Order @ 5:38PM

#### School Verse read aloud by all in attendance, led by Martin Schwabe

#### 1) Introduction:

- a) Officers
- b) Members
- c) Other attendees
- d) Quorum established (9+) \_YES\_

#### 2) Officer Reports

- Martin Schwabe read an unofficial balance of Parent Guild Accounts that total just under \$17,000. This balance came from most current bank statement in possession at meeting.

#### 3) School Reports

##### a) School Administration (Stephen Montaña)

- Cabinets have been ordered for classrooms and should be arriving the week of 10/26/09. Still in need of more sinks to set in them though. About \$1000 worth of sinks have been previously donated to school from various families and a parent, who is a licensed plumber, is donating his labor to installing the sinks and necessary hardware.
- Butte County Office of Education is performing an audit of the school. Some violations have been pointed out and administration is seeking to ratify them immediately. Otherwise, our audit going well and much patience is being given to the school as we are still unpacking some of the records wanting to be reviewed.
- Blue Oak Annual Report soon to be posted to the BOCS website for viewing by all. School goals will be posted within this report.
- Parent Education Night scheduled for this Thur. Theme is "The Kindergarten Child" to be led by our Kindergarten teachers.
- Parent concerns regarding student supervision during recesses is being addressed by asking for at least 2 parents to volunteer during the morning recess and again 2 more volunteers during the lunch recess. These are unpaid/volunteer positions, but need to be parents who can fill that time slot regularly. Yellow safety vests are now being worn by yard duty persons to increase their visibility.

##### b) Faculty Representative (Natalie White)

- Thanks from the faculty for an amazing and memorable Harvest Festival!
- Faculty communicating their view that play space and cabinets with sinks are their 1<sup>st</sup> priority & greatest need right now.
- Faculty would like to remind everyone that the faculty lounge is for faculty use only. Use of this area by anyone else needs prior communication to be made to the faculty for approval.
- Faculty have expressed ideas for 2 possible fundraisers for the school:
  - Ma Muse benefit concert
  - Win a ride to school in a fire truck (raffle)

- c) Charter Council Liaison (Marc Kessler)
  - Charter Council has amended their bylaws and were ratified at last meeting. Amended bylaws for the Charter Council are available for viewing on the BOCS website. Sections 4.0 and 7.0 are the areas of the bylaws that were revised.
  - Elections for the 3 vacant positions will not be occurring as there were only one nomination for each position and therefore all that is needed is to have the nominees voted in by the current Charter Council members. This will occur at the November CC meeting.

#### 4) Committee Reports

- a) Harvest Festival & Request For Funding (Erica Charlesworth)
  - Unofficial report of funds: total income - \$3001, total expenses - tentative profit - \$1150 (\$450: Bake Sale, \$1370: Food, \$1100 Mercurius Table, \$145: Booth Rental)
  - Feedback from those in attendance: Generally very positive, Soup cooling process arduous – will change up next year, A few more people needed on clean-up and games, More activities for upper grades wanted for next year, Expand our entertainment and speaker line-up.
  - Green Committee reports that there was only 1 bag of actual waste from the event. (Yippee!)
- b) Garden & Grounds Discussion & Request For Funding (Tighe O’Neil)
  - Design of play area is ongoing
  - The changes that they are looking at doing are things that will be able to be transferred to the permanent site, i.e. sandboxes, ropes course, etc.
  - Spring/Summer are target timelines for excavation, still under advisement.
  - Enloe field being prepped for thistle removal this Saturday 10/24/09. Mr. G has coordinated efforts with students from Butte College to come out and assist with our conversion efforts.
  - Committee has assisted the school with applying for the Lowe’s grant, this grant does not get awarded until February should we be granted the funds.
- c) Election Committee (Stephen Montaña)
  - Elections do not need to take place in the public body of Blue Oak families. Only one nominee was made for each of the openings, therefore no election is needed according to Charter Council bylaws.
- d) Parent Volunteer Committee (Marina Menn)
  - Folders to collect and be central location of volunteer hour’s forms were given to each representative to place in their classroom hanging file boxes outside of all the classrooms. Representatives are asked to place at least 5 blank copies in the folders for families who do not access to the internet.
  - Preliminary total of hours to commence in December. Please have families return hour sheets to the folders no later than 12/15/09.

#### 5) Action Items

- a) 3<sup>rd</sup> Grade Fundraiser (*Point of Information*)
  - Coffee Fridays in the morning outside the front of the school.
- b) Two 7<sup>th</sup> Grade Fundraisers (*Point of Information*)
  - Burrito Friday’s afterschool
  - New T-Shirt design for BOCS by 7<sup>th</sup> grade students.
- c) Cornwell ScribeWorks Cashbox
  - Motion made to approve the expense of \$40 to replace cash box that was lost during May Faire 2009: 1<sup>st</sup>-Erica Charlesworth, 2<sup>nd</sup>-Heather Jensen, **Motion Passes**
- d) Sales of Parent Directories
  - To be discussed at upcoming Fundraising Committee meeting (10/28/09 @ 5pm)
- e) New Emergency Phone Service
  - **One Call Now**, unlimited use of automated phone directory calling service. \$652.50/academic year (summer months are free)
    - Motion made to approve PG funding of this service: 1<sup>st</sup>-Dannielle Harwood, 2<sup>nd</sup>-Bernadette Ross, **Motion Passes**
- f) Cabinets & Sinks (Classrooms)
  - Motion to approve \$5000 for sinks and necessary hardware to install into cabinets. 1<sup>st</sup>-Jessica Hunt, 2<sup>nd</sup>- Dannielle Harwood, **Motion Passes**
- g) Special Budgets Funding

- Request by Stephen to fund \$300/specialty teacher X 5 teachers = \$1500 total
    - Motion made to approve \$1500 to the school for specialty teachers, 1<sup>st</sup>-Maria Amatuccio, 2<sup>nd</sup>- unknown, **Motion Passes**
- h) Garden & Grounds Committee asking for \$5000 to fund immediate additions and changes to back play space.
- Motion made to fund full amount requested. 1<sup>st</sup>-Dannielle Harwood, 2<sup>nd</sup>-Bernadette Ross, discussion of how the money allocated between the play area to kindergarten space and the grades should be split. Decided the money will be equally split 50/50 between the grades and kindergarten. **Motion Passes**
- i) Parent Guild Elections
- Positions to be filled include: 3 Parent members, Chairperson, Co-Chair, Treasurer, and Secretary.
  - Nominations for Parent member: Marina Menn, Kelly Angel, Stacie Delatorres, Stephanie Ludwig-Cooper, Dannielle Harwood (Declined nomination), Portia Ceruti, and Julie Quinn.
    - Voting commenced. New parent members: Portia Ceruti, Julie Quinn, and Kelly Angel
- 6) New Business
- Maria Amatuccio requests \$800 to purchase Mercurious and replenish inventory for sale to parents. 1<sup>st</sup>-Kelly Angel, 2<sup>nd</sup>-Stacey Delatorres. **Motion Passes**
- 7) Next Meeting: November 17th, 2009, 5:30pm
- 8) Adjourn @ 9:09PM
- Nominations for Chairperson: Erica Charlesworth (declines), Martin Schwabe (declines), Portia Ceruti (declines), Chris Grettum (accepts). No other nomination made, Chris Grettum is new Chairperson.
  - Nominations for Co-Chairperson: Portia Ceruti. No other nominations made, Portia Ceruti is new Co-Chairperson.
  - Nominations for Secretary: Heather Jensen. No other nominations made, Heather Jensen is new Secretary.
  - Nominations for Treasurer: Julie Quinn. No other nominations made, Julie Quinn is new Treasurer.
- j) Resume Child Care for PG
- Motion to continue funding child care during the Parent Guild meetings at the rate of \$15/hour. 1<sup>st</sup>-Dannielle Harwood, 2<sup>nd</sup>-Portia Ceruti. **Motion Passes**
- k) Pizza Fundraising members request \$100 for pizza cutting guide.
- Motion made to approve expense. 1<sup>st</sup>-Danielle Harwood, 2<sup>nd</sup>-Martin Schwabe. **Motion Passes**